

4<sup>th</sup> August 2021

Corrective Action taken "Except for" Matters AGAR 2020/21

Other matters not affecting our opinion which we draw to the attention of the authority:

The AGAR was not accurately completed before submission for review. The AGAR had to be sent back for amendment.

With regards to the above. Due to there being no meeting held in the month of August, and the fact the Clerk to the Parish Council was isolating due to a serious illness. The matter was discussed via telephone with the Clerk to the Parish Council, Chair to the Parish Council and Teresa Sayner, Finance Officer. It was noted that the error had occurred due to the Clerks recent illness and the added duties taken on by the Finance Officer.

It was agreed that more rigorous checking of the AGAR form by all concerned would resolve the issue.



Robert Foulds  
**Clerk to the Parish Council**

Malcolm Brown  
**Chairman to the Parish Council**

Teresa Sayner  
**Finance Officer**