

Bramley Parish Council Meeting, 09 April 2024

Flash Lane, Bramley, S66 1TS

Meeting commenced at 7:04pm.

Chair D Hardwick opened the meeting, and welcomed Cllrs.

1.00 Public forum and Crime and Disorder in the Community

1.01 F Day shared that he had discussions with the previous Clerk in October/November regarding the issues at the bottom of Church Lane, noting the visibility, his request for the data of average speed readings from the sign, and the planting. He highlighted one of the trees is leaning towards the road. He also stated his understanding that the plants at the bottom of church lane were supposed to be under 18 inches. He further noted the cars parking on the cycle paths, and the metal shipping container. He stated that he had arranged a meeting with someone from RMBC, but they haven't responded yet.

Cllr J McVann entered the meeting.

- 1.02 Chair D Hardwick explained that there were suggestions previously about using gravel at the bottom of Church Lane, however this was dismissed due to potential dangers and mess of gravel being spread. He shared that grass seeding has been done and is now coming through, and if the wildflowers planted there don't take then we will try something else next year.
- 1.03 F Day noted that BPC is paying a gardener, as well as paying a separate company to rotavate it. He also highlighted the area behind the salt bins that the gardener had said that BPC dig over, but this hasn't been done. He noted that after phoning the office, and coming in person, nothing has ever come of it. He highlighted the bushes, and that those living on Church Lane want them taking out.
- 1.04 Clerk R Foulds noted he would need to speak to RMBC about the height restrictions/limits in that area – F Day asked about a Cllr attending the meeting he was arranging with RMBC.
- 1.05 Cllr D Sayner suggested Mr Day liaise with the Clerk regarding the person he has been speaking with in RMBC, and can arrange a meeting with some of the Cllrs here, and invite ward Cllrs.
- 1.06 F Day asked for the accounts and finances, and how to find those for last financial year – the Finance Officer shared that the AGAR and Audit is made public in April each year and gives an overview of the finances, but if more detail was wanted the bank transactions can be viewed on each set of minutes available on the website.

02 To receive apologies for absence

2.01 To receive apologies:

Cllr R Holyhead
Cllr C Makin
Cllr J Simmons

2.02 Present:

Chair D Hardwick
Cllr J Bradwell
Cllr D Tattersfield
Cllr D Sayner
Cllr J Moore

Cllr I Handley
Cllr J McVann

2.03 Staff Present & Guests:

Clerk R Foulds
Finance Officer T Sayner
E Jenkins (minutes)
Frank Day (member of the public)
Mike Dyson (member of the public)

03 To note any declarations of interest (pecuniary or otherwise) on items to be discussed at this meeting

None

04 To consider minutes of the previous Parish Council Meeting, 12 March 2024

- 4.01 Re item 4.03 - Cllr D Sayner 4.03 noted it doesn't specify the vote on CILS money.
- 4.02 Re item 4.04 – Cllr D Sayner asked for an update regarding the litter picker. The Finance Officer noted he signed his occupational health form for the assessment. However, there are some complications for discussions in terms of his health and the occupational health review.
- 4.03 Cllr D Tattersfield noted he was talking to the café owner in the village, and he had shared he was happy to do some litter picking.
- 4.04 Cllr I Handley noted the cafe owner is doing a superb job with the litter picking. Cllr D Sayner suggested Chair D Hardwick go into the café to thank him.
- 4.05 The Finance Officer asked about getting a scrap man to pick up the Morrisons trolleys that have been collected as the store won't take them back.
- 4.06 Cllr D Sayner asked what we do about council email accounts as/when Cllrs leave. Clerk R Foulds noted we would need to ask for the login. The Finance Officer noted on the new system, the office would have overriding power for emails.
- 4.07 Re item 6.02 – Chair D Hardwick noted this hasn't been sent yet, but it is ready.
- 4.08 Re item 6.03 – Cllr D Tattersfield noted they have been photographed, but not transferred to a file yet on the computers.
- 4.09 Re item 6.09 – Chair D Hardwick confirmed this had been discussed today with the Clerk.
- 4.10 Re item 6.11 – Cllr D Sayner regarding the pie and peas night seemed to be successful, with 30+ people. He noted that as far as he knew it was a BPC event but seems to have been some misunderstanding as to who was hosting it. Cllr D Hardwick noted the receipts will be coming to the office tomorrow.
- 4.11 Re item 6.15 and 6.16 – Cllr D Sayner regarding signatories on the accounts. His suggestion was to choose two more people to be added to the account signatures – Cllr I Handley, and Cllr J Bradwell. The Finance Officer explained how the process works, and what the role involves. Cllr I Handley declined. Cllr D Tattersfield volunteered.
- 4.12 Cllr D Sayner proposed that Cllr J Bradwell and Cllr D Tattersfield be added as Bramley Village Trust and Parish Council signatories. Cllr J McVann seconded. Unanimous agreement.

- 4.13 Re item 8.01 – Cllr D Sayner asked if YLCA had been approached for advice. Chair D Hardwick confirmed they had but not had a response.
- 4.14 Cllr D Sayner asked if M Brown had been invited to meetings. Chair D Hardwick confirmed he had, but had declined.
- 4.15 Cllr D Sayner asked about the probation service doing the painting. Chair D Hardwick confirmed the paint has arrived, but will be a weekend job, so currently waiting to hear on dates.
- 4.16 Re item 13.02 – Cllr J Moore asked if it was checked. Clerk R Foulds confirmed it has been checked.
- 4.17 Cllr J McVann proposed the minutes of the March 2024 meeting to be a true and accurate record thereof, following amendments being made. Cllr J Moore seconded. Majority agreement, Cllr I Handley abstained.

05 Parish Council Finances

Financial report to Bramley Parish Council 09 April 2024

From statements as 31/0/2024

Reserve Account closed 29/06/2023 1*****1	£	0.00
Current Account 1 Unity Bank 2*****0	£	25993.02
Interest Account NS&I (31/01/23) 1*****6	£	35821.69
Current Account 2 Unity Bank 2*****3	£	-18.00
Bank total as at statement date	£	61796.71

Community Infrastructure Levy

From statement as at 31/03/2024

Instant Access Unity Bank	2*****6	£	44113.73
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Bramley Parish Council Transactions

Parish Council:

Purchases made -

Date From: 01/03/2024

Date To 31/03/2024

**** Please note if no Department shown the item referred to is used in or by all areas of the Parish ****

KEY: BP = Bank Payment DD = Direct Debit CHQ = Cheque TRANS = Transfer CHRG = Charges

Closing Balance as at 29/02/2023 £ 42444.19

No	Payment Type / Cheque No	Date	Details	Department	£ Amount	Total

1	300070	01/03/2024	16 th Bramley Scouts – Chairmans Allowance		100.00	42,344.19
2	BP	07/03/2024	I Jones RSB – D125, Litter & Bins	Cemetery/ Flash Lane	444	41,900.19
3	BP	07/03/2024	Pesky Pest – Rat Catching	Allotments/ Parish/Flash	150.00	41,750.19
4	BP	11/03/2024	RMBC _ Rates 24/25	Cemetery	466.84	41,283.35
5	BP	11/03/2024	MJRCC – Telephone & Broadband March 2024	Flash Lane	83.77	41,199.58
6	BP	11/03/2024	EDF – For BVT Gas	Youth Club	866.16	40,333.42
7	BP	11/03/2024	EDF – For BVT Gas & Electricity	Parish Hall	999.15	39,334.27
8	BP	11/03/2024	EDF – For BVT Electricity	Changing Rms	145.56	39,188.71
9	BP	11/03/2024	D Georgiou – Minutes Taking		60.00	39,128.71
10	BP	14/03/2024	Youth Club – Wages		8600.60	30,528.11
11	BP	14/03/2024	Village – Wages		1910.78	28,617.33
12	BP	14/03/2024	Parish Hall – Wages		980.93	27,636.40
13	BP	12/03/2024	Water Plus – Water Usage	Changing Rms	80.07	27,556.33
14	BP	12/03/2024	R Ogle – Wages Preparations 117577		£59.40	27,496.93
15	BP	12/03/2024	EDF – For BVT Gas Duplicate Payment	Youth Club	866.16	26,630.77
15	BP	12/03/2024	Total Gas & Power – Electricity	Youth Club	107.66	26,523.11
16	DD	14/03/2024	NEST – Pension Contributions		497.52	26,025.59
17	DD	18/04/2024	Sage – Accounting System Mar 24		108.60	25,916.99
18	BP	18/03/2024	MJRCC – CCTV repair, Printer setup		168.00	25,748.99
19	BP	18/03/2024	Liner Bag & Sacks – Wheelie Bin Sacks	Flash Lane	207.07	25,541.92
20	300071	18/03/2024	16 th Scouts Bramley – Chatty Cafe		65.00	25,476.92
21	300072	18/03/2024	MD – Locks Wadsworth	Allotments	27.70	25,449.22
22	300073	21/03/2024	DH – Mileage, Telephone & Bouquet		145.47	25,303.75
23	BP	21/03/2024	G Richards – Windows	Youth/ Hall	30.00	25,273.75
24	BP	21/03/2024	FO009 – Reimbursement	Youth Club	27.37	25,246.38
25	BP	21/03/2024	Everflow – Waste Water All Site		62.64	25,183.74
26	BP	21/03/2024	YLCA – Clerks Advert		15.00	25,168.74
27	BP	21/03/2024	Bothams – Pitch Marking	Flash Lane	324.00	24,844.74
28	BP	21/03/2024	Wright Brothers – Tap Repair	Cemetery	81.62	24,763.12
29	CHRG	28/03/2024	Manual Dredit Handling Charge		7.60	24,755.52
30	CHRG	31/03/2024	Service Charge		37.50	24,718.02

Total Expenditure £ 17726.17

Net Balance after purchases deducted £ 24718.02

Cheques not yet cashed.

Chq No: 300074 21.03.2024 DH – Telephone £25.83

Chq No: 300075 28/03/2024 DT – Flower Seed £29.98

Parish Council:

Receipts In –

Date From: 01/03/2024

Date To 31/03/2024

**** Please note if no Department shown the item referred to is used in or by all areas of the Parish ****

KEY: BACS = Bankers Automated Clearing System PIB = Paying in Book TRANS = Bank Transfer INT = Interest

Net Balance after payment deducted £ 24718.02

No	Payment Type / Cheque Number	Date	Details	Department	£ Amount	Total
1	PIB000090	08/03/2024	Wadsworth Rent Allotment	Allotments	18.00	24,736.02
2	PIB000091	08/03/2024	Plaque & Rent Allotment	Cemetery /Allotments	118.00	24,854.02
3	PIB000092	08/03/2024	Band Concert Income JM		43.00	24,897.02
4	BR	08/03/2024	Winks Memorials -	Cemetery	225.00	25,122.02
5	BR	11/03/2024	OG – Rent	Allotment	18.00	25,140.02
6	BR	08/03/2024	Winks Memorials -	Cemetery	220.00	25,360.02
7	PIB000093	18/03/2024	Makepiece – Burial & Memorial Fee	Cemetery	490.00	25,850.02
8	BR	21/03/2024	LP – Rent	Allotment	18.00	25,868.02
9	BR	21/03/2024	Butterfields & Sons – Memorial	Cemetery	125.00	25,993.02

Total Income £ 1275.00

Closing Balance £ 25993.02

Community Infrastructure Levy Transactions

Parish Council:

CIL Purchases made -

Date From: 01/03/2024

Date To 31/03/2024

**** Please note if no Department shown the item referred to is used in or by all areas of the Parish ****

KEY: TRANS = Transfer CHRG = Charges

Closing Balance as at 29/02/2023 £ 43896.84

No	Payment Type / Cheque	Date	Details	Department	£ Amount	Total
1						

Total Expenditure £ 0.00

Net Balance after purchases deducted £ 43896.84

Parish Council:

CIL Receipts In –

Date From: 01/03/2024

Date To 31/03/2024

**** Please note if no Department shown the item referred to is used in or by all areas of the Parish ****

KEY: BACS = Bankers Automated Clearing System PIB = Paying in Book TRANS = Bank Transfer INT = Interest

Net Balance after payment deducted £ 43896.84

No	Payment Type / Cheque Number	Date Actioned	Details	Date Invoice Paid	£ Amount	Total
1	INT	31/03/2024	Interest to 31.03.2024		216.89	44113.73

Total Income £ 216.89

Closing Balance £ 44113.73

- 5.01 Cllr J Moore asked about the pension payments. The Finance Officer confirmed 4% from employee wages, and 4% added by BPC. She noted she does a breakdown of wages paid each month, if councillors required more detail. She also confirmed the payments this month were high due to staff back-pay.
- 5.02 Cllr I Handley noted the pitch marking at £324. The Finance Officer noted it was multiple markings. She also highlighted that she has cancelled the junior pitch marking as currently we have no junior team.
- 5.03 Cllr J Moore proposed the finance statements, as submitted to the meeting, be accepted. Cllr D Tattersfield seconded. Majority agreement, Cllr D Sayner abstained.

06 Committee Updates

a) Allotments

- 6.01 Cllr D Tattersfield shared they were inspected recently, and photographs taken of unkept plots that will be added to a file. He noted that one plot holder has moved from Wadsworth to Grange, and the agreement was to tidy up the plot before moving, however this hasn't happened. They haven't been to inspect yet, but suggested we write to them.
- 6.02 Finance Officer T Sayner noted she had a text from that plot holder confirming she had contacted a contractor to remove some of the rubbish.
- 6.03 Cllr D Sayner asked if all plot holders had paid. The Finance Officer stated she believes so, but was unaware of exactly how many plots were vacant.

b) Cemetery

- 6.04 Cllr D Tattersfield noted all Christmas decorations have now been taken off. He noted there is a pile of Christmas trees that are BPC's. Chair D Hardwick offered himself and Cllr D Tattersfield to chop them up. Clerk R Foulds objected to anyone, other than trained staff, using the chainsaw on BPC premises.
- 6.05 Cllr D Tattersfield noted that the spoil pile is too close to current graves, so needs moving as we will soon be using that area. Cllr D Sayner suggested Clerk R Foulds speak to Idris about moving the location.
- 6.06 Chair D Hardwick noted that there are some unofficial adornments going back onto graves, so those need removing. The Finance Officer noted the original letters give 4 months' notice.
- 6.07 Clerk R Foulds noted we need to check what the regulations say definitely regarding timescales for removal.
- 6.08 Cllr J McVann noted that any new plots should have had the rules and regulations posted. The Finance Officer noted she cannot confirm that everyone had them. E Jenkins confirmed the ones she processed have been sent rules, but can't confirm that was the case for everyone that came via the office.
- 6.09 Cllr J Bradwell asked whether we could proceed without the physical notice, as everyone had the rules. He proposed that we proceed with the work, under the knowledge that people have had copies of the rules. Cllr J McVann seconded. Majority agreement, Cllr D Sayner against, Cllr J Moore abstained.

- 6.10 The Finance Officer noted that Idris is asking about putting some more strips of plots in the cemetery, as there are only 2 rows left of empty cremation plots. She confirmed the cost of this would be added to the budget. She noted that with the oldest section of the Cemetery, there is a section of softer soil that cannot be used for full burials, but could be for cremations, so suggested using that as two rows.

c) Events

- 6.11 Re item 8.00 – Cllr D Tattersfield confirmed he has a full list of the Battle of Britain flights, and has sent these to Cllr I Handley if we want to publicise those.
- 6.12 Chair D Hardwick noted the Woodman cancelled the pop-up bar, but we have another company from Anston filling that gap.
- 6.13 Cllr D Sayner asked who was completing the risk assessments. Chair D Hardwick confirmed Cllr J McVann, and noted M Dyson is doing fire risk assessment with Cllr J McVann.
- 6.14 Cllr D Sayner proposed the minutes of the 6th March and 20th March events committee meetings to be a true and accurate record thereof. Cllr J Bradwell seconded. Unanimous agreement.

d) Finance

- 6.15 The Finance Officer noted that without full access to the accounts presently it's very difficult to accurately to accurately assess the financial position.

e) Gardens and Landscaping

- 6.16 Cllr D Tattersfield noted himself and Chair D Hardwick seeded the bottom of Church Lane post raking, and this is now growing. The two areas either side were raked over and wildflowers have been planted. He confirmed the probation service would be taking on the planters under their community service.
- 6.17 Cllr D Tattersfield noted himself and Chair D Hardwick went to Hobsons, and have ordered £6,000 plants (dropped from £12,000 in previous years).
- 6.18 Cllr D Sayner noted when the plants arrive the Clerk and Chair may need to take charge of that planting. Previously we had a few people to help out the gardener. He also noted the cenotaph and memorial garden looked good.

07 New Clerk's hours, rate of pay, and contract decisions.

- 7.01 The Finance Officer noted she found a job on Indeed for a similar job title for reference of £20.60-£22.60 per/hour. She also printed the National Joint Councils pay scale for reference – pay scale of £18.58.

Cllr C Makin entered the meeting.

- 7.02 Cllr D Sayner asked the Clerk how many hours is needed. The Clerk noted the issue at the minute is there is a build-up of work that isn't normal week-to-week running, such as the review of policies and protocols. This along with a backlog of work that had resulted from the recent incident and staff leaving. Therefore, current hours are different to normal.
- 7.03 Cllr D Sayner suggested taking someone on to take the day-to-day running, but keep Clerk R Foulds on whilst this extra work is completed.

- 7.04 Cllr J Bradwell asked what hours the staff currently do – Finance Officer 40hrs, Clerk 20hrs. Cllr D Sayner noted we advertised as 20hrs a week initially, but can't likely stick to that exactly. Clerk R Foulds agreed that hours are trickier as the Clerk is on-call out of office.
- 7.05 Cllr J McVann asked at baseline, without the added extra time at present, how many hours would be needed. The Finance Officer noted without an Assistant Clerk then 28hrs.
- 7.06 M Dyson noted if you only have a Clerk, and one member of staff leaves, then there is no cover. However, if there are two members of staff, then there is some follow over.
- 7.07 The Finance Officer noted that the title Assistant Clerk refers to certain responsibilities that they would step into the clerk role in their absence. However, our previous Assistant Clerks were Admin Assistants in terms of role, so we may need to relook at the titles. Cllr D Sayner agreed, and also shared that the Assistant Clerk pay is higher than an Admin Assistant.
- 7.08 The Clerk noted that other committee meeting minutes can be less formal notes, as long as there is a record of what is discussed in every meeting, so some of them don't need a specific member of staff minute taking.
- 7.09 Clerk R Foulds suggested the Clerk should be in the office 4 days a week, with flexible hours spread across those days.
- 7.10 Cllr J Bradwell proposed we advertise for a new Clerk at 20-24hrs depending on what is required. And also advertise for an admin assistant.
- 7.11 Cllr I Handley suggested taking on an assistant with the intention of developing and training. Cllr D Sayner noted that right now we are not in the financial position to be able to do so. He noted the wages with new staff would be a huge expense. However, depending on who the person is, if we notice skills, then that can be something we look at.
- 7.12 The Finance Officer noted that the admin assistant role may need to be on a temporary contract as looking at our financial position we cannot guarantee long term pay.
- 7.13 Cllr D Sayner noted that the previous Clerk had been on NALC contract that meant mandatory payscales, rather than being decided by BPC.
- 7.14 Clerk R Foulds suggested advertising for a Clerk, and employing a temporary Admin Assistant. The Clerk noted there is a lady from the allotments who may be a potential. Cllr D Sayner suggested a temporary 3 months, and asked for the rate of pay.
- 7.15 Cllr J Bradwell asked whether it would a zero-hour contract. The Clerk agreed it could be, with standard hourly pay as per the previous Assistant Clerks.
- 7.16 Cllr J Moore noted that taking the Clerk on first makes it easier as we want the admin person to be someone who can work well with the Clerk, so would be helpful to have them involved in that process.
- 7.17 Discussion was had around the job description and contract.
- 7.18 Cllr J Bradwell proposed we advertise for a Clerk, at 20-24hrs a week, with a 6 month probation period, paying between £16.63-£19.81 per/hour dependent on experience. Cllr D Tattersfield seconded the proposal. Unanimous.
- 7.19 Clerk R Foulds noted the immediate requirement is the job description. Cllr D Sayner suggested an employment group be created to look at the job description this week. Agreement for Cllr J McVann, Clerk R Foulds, Cllr D Sayner, and Chair D Hardwick to form the employment group.

Cllr I Handley left the meeting.

08 Staffing committee formation – appointment of members and terms of reference

- 8.01 Agreement above to form an employment group to review the job description and person specification to be brought back to full council for agreement. Staffing committee members, powers of delegation and terms of reference to be differed at a later meeting.

09 Payment Protocol review

- 9.01 Clerk R Foulds noted this is the first protocol that has been prepared. Himself and the Finance Officer created the draft, then liaised with Cllr R Holyhead, and met with Chair D Hardwick and Cllr J McVann to proof check and review. He confirmed it breaks down the how-to of running our BPC payments systems.
- 9.02 Cllr J McVann proposed we accept the Payment Protocol as running practice, active immediately. Cllr C Makin seconded the proposal. Unanimous agreement.

10 Chairman's allowance – rolling forward

- 10.01 The Finance Officer confirmed we have a yearly Chairman's allowance of £500 per year. She noted we have usually automatically rolled forward the balance of previous years, however she was informed we need to vote on rolling forward.
- 10.02 She confirmed the current fee of £653.85, and noted we need to vote on whether this figure is carried across.
- 10.03 Cllr D Tattersfield proposed that due to the current financial situation, we disband the rollover of £653.85 and give £500 as the Chairmans allowance for this year. Cllr C Makin seconded the proposal. Unanimous agreement.
- 10.04 Clerk R Foulds noted we need to have a tighter definition of what the Chairman's allowance can be spent on to make it clearer.

11 Internal and External auditor correspondence

- 11.01 The Finance Officer referred to documents from PKF. She confirmed that a report was failed to be produced for the reserved accounts due to a lack of files. She noted the information submitted to the auditor was incorrect, so the finance report produced is wrong. She noted that regardless, it needed to be published publicly on the website, and social media as this is a legal requirement.
- 11.02 Cllr D Sayner asked if we can publish something alongside that to note that this information is wrong. The Finance Officer noted they usually are published as are, and then respond upon specific request.
- 11.03 Cllr D Sayner asked whether it was time to let people know there have been some issues to try to clear some confusion regarding the finance. He suggested Clerk R Foulds write a notice – the Clerk agreed to draft up. Cllr C McVann agreed and noted that we need to provide explanation.
- 11.04 Cllr D Sayner proposed we accept the Notice of Conclusion of Audit for the Financial Year ending 31st March 2023, and publish them on the public channels. Cllr J Moore seconded the proposal. Unanimous agreement.

Cllr C Makin left the meeting

12 Temporary office assistant

- 12.01 Discussion was had around wage scales.
- 12.02 The Finance Officer noted £12.18-£12.80 pay scale looking at NALC. Clerk R Foulds suggested £12.42. Cllr D Sayner proposed we advertise for an Admin Assistant on a zero hour temporary contract at £12.42 an hour. Cllr J McVann seconded the proposal. Unanimous agreement.

13 Consider applications for planning permission

- 13.01 Clerk R Foulds explained the Micro Pub on Main Street, is requesting a change of hours to 10:30pm. McVann shared that 10:30pm isn't late, so no objection. They have also applied for permission on New Years being open until 1am - no objection, and for the sale of alcohol for consumption – no objection.
- 13.02 Clerk R Foulds to write to confirm the agreement, but consensus that the current look outside isn't what expected.

14 Chairmans report

None

15 Clerk's report

- 15.01 Clerk R Foulds clarified a misunderstanding regarding paying the Chairman's broadband, and confirmed this wasn't the case. He also noted that trips to Bailey house come under elections expenses and not BPC, so separate paperwork would need to be completed for RMBC to claim back.
- 15.02 Clerk R Foulds noted he had previously said that he would issue copies of the standing orders, regulations, code of conduct etc, at the AGM each year, and his suggestion is that guidance documents now that should also go out yearly at the AGM. Cllr D Sayner noted we are supposed to go through all and vote to accept again, so Cllrs will need longer to read over that meetings papers.
- 15.03 Cllr J Moore expressed thanks for all of the Finance Officer's work and information provided.

16 Items of confidentiality not for publication

- 16.01 The Finance Officer noted according to the bank some of the reserve amount comes under the suspected loss, however this isn't confirmed yet. They've confirmed the registered address doesn't match.
- 16.02 Cllr J Moore stated the bank should have a fraud department. He suggested setting up 2 signatures on the reserve account also.
- 16.03 Regarding comments made in the resignation letter of the previous Chair – Clerk R Foulds noted that the Finance Officer has responded to M Brown's allegations. The Clerk explained we need a vote to accept Finance Officer's letter in response to the resignation letter.
- 16.04 Cllr J Moore proposed we accept the Finance Officer response letter. Cllr J McVann seconded the proposal. Majority agreement, Cllr D Sayner abstained.

- 16.05 Cllr J McVann commented on the good work that the Finance Officer has done, working under duress but continued with doing her job well and commended her 'staying power.'
- 16.06 Finance Officer T Sayner noted that the previous Clerk had shared a lot of misinformation, creating distrust for herself with the Councillors in particular the previous Chairman. She thought it important to put in checks to avoid this happening again in the future.

Meeting closed at 21:55pm