

Bramley Parish Council Meeting, 11th April 2023

Bramley Parish Hall, Cross Street, S66 2SA

Chair opened the meeting and thanked Cllrs for attending.

1.00 Public Forum and Crime and Disorder in the Community

- 1.01 Chair M Brown noted that we've received no statistics from the police however is aware there is a drop-in session during the Café tomorrow.
- 1.02 The Chair also stated that Mike Dyson was retiring from Neighbourhood Watch, so two new people are taking over.
- 1.03 Clerk R Thompson referenced a letter from the member of public regarding Phoenix House stating that the planning permission granted isn't suitable for the usage; the permission was granted for Class C3 which is traditional residential however as it's going to be a care facility it comes under Class C2 which is 'institution', and C2 has not been applied for. She noted the member of public hasn't asked for the Parish Council to do anything but has asked if there is anything specific, we want to say on the matter. She suggested responding to the letter stating that we would pass on to the Ward Cllrs.
- 1.04 Clerk R Thompson also noted that a gentleman from Amythest Care has asked for a meeting to discuss the residents that are going into the building.
- 1.05 Cllr J McVann noted it is Adult Social Care deciding who is going in and so it should have gone through as Class C2 planning. Cllr R Holyhead agreed that the only permission granted was for standard residential.
- 1.06 Clerk R Thompson agreed to reply to the letter thanking the resident for the information and noting that we have passed on theirs and the Parish Councils concerns to the Ward Cllrs.

2.00 To receive apologies for absence

2.01 Apologies received:

Cllr J Bradwell
Cllr C Makin
Cllr I Handley
Cllr A Cooke

2.02 Present:

Chair M Brown
Vice Chair D Hardwick
Cllr D Sayner
Cllr J Simmons
Cllr J McVann
Cllr J Moore
Cllr R Holyhead
Cllr D Tattersfield
Cllr D Jackson

2.03 Staff Present & Guests:

Clerk R Thompson

2.04 Cllr J McVann proposed we accept the absence requests. Cllr R Holyhead seconded the proposal. Unanimous agreement.

3.00 To place on the agenda any urgent item that requires debate or decision at this meeting

None

4.00 To note any declarations of interest, pecuniary or otherwise, on items to be discussed at this meeting

None

5.00 To discuss any matters arising from the previous minutes, for information only

5.01 Re item 1.01, Cllr D Sayner asked about the community fund; Clerk R Thompson confirmed that Redrow do have a community fund and individuals can be passed details to apply for that.

5.02 Re item 5.03, Cllr D Sayner asked for clarification; The Clerk noted it's with regards to Redrow and the Cumwell Lane development and traffic/road usage. The Clerk highlighted that to her knowledge no provision has been put in place regarding infrastructure other than the potential to change the roundabout in Bramley Centre.

5.03 Cllr D Tattersfield asked whether traffic volume monitoring had been done around Bramley so they can compare before and after to see the increase. Chair M Brown stated that speed monitoring was done on Flash Lane but not specifically volume of cars around Bramley.

5.04 Cllr D Sayner asked Clerk R Thompson whether she could update on the Mast during the Clerks report.

5.05 Re item 12.09, Cllr D Sayner asked when the work in the Youth Centre on the wall would be done; the Clerk confirmed It would be the first week in May.

5.06 Cllr D Sayner asked whether it would be possible for Cllrs to receive an update/report on the CAP meetings; the Clerk agreed they could.

6.00 To approve minutes of the previous Parish Council Meeting

6.01 Cllr J Moore proposed the minutes of the March 2023 Parish Council meeting to be a true and accurate record thereof. Cllr D Tattersfield seconded the proposal. Cllr D Sayner abstained due to absence.

7.00 Parish Council and Bramley Village Trust finances

From statements as 31/03/2023

Reserve Account (28/02/2023)	1*****1	£	5388.44
Current Account 1 Unity Bank	2*****0	£	58047.61
Interest Account (31/12/22)	1*****6	£	35821.69

Current Account 2 Unity Bank 2*****3 £ 5093.44
Bank total as at statement date £ 104351.18

From statement as 31/03/2023
 Bramley Village Trust Unity Bank 2*****6 £ 20311.27

Grant from BPC to BVT 2021/22 £ 34000.00

Parish Council:

Payments made -

Date From: 01/03/2023 Date To 31/03/2023

**** Please note if no Department shown the item referred to is used in or by all areas of the Parish ****

Chq No	Date	Details	Department	£ Amount	£ Total
		Balance from 01/04/2022 – 28/02/2023		£ 185752.38	
BP	06/03/2023	MB – Telephone		41.89	185794.27
BP	06/03/2023	Business Stream – Wadsworth	Allotments	42.90	185837.17
BP	07/03/2023	Water Plus Payment for BVT	Parish Hall	78.97	185916.14
BP	07/03/2023	Water Plus Payment for BVT	Youth Club	112.73	186028.87
BP	07/03/2023	Truestyle Windows – Windows	Parish Hall	1790.00	187818.87
BP	13/03/2023	NEST – Pension Payments		393.20	188212.07
TRANS	13/03/2023	Guest Trans of found paid to BPC in error		182.00	188394.07
BP	13/03/2023	EDF VAT payment for BVT	Youth Club	304.52	188698.59
BP	14/03/2023	L00029 – Wages		706.90	189405.49
BP	14/03/2023	FO009 – Wages		482.14	189887.63
BP	14/03/2023	R Ogle – Wages		56.10	189943.73
BP	14/03/2023	GK0027 – Wages	Cenotaph	145.29	190089.02
BP	14/03/2023	C002 – Wages		1727.97	191816.99
BP	14/03/2023	AC0021 – Wages		717.48	192534.47
BP	14/03/2023	AC0028 – Wages		687.30	193221.77
BP	14/03/2023	CT0022 – Wages	Youth Club	588.84	193810.61
BP	14/03/2023	CT002 – Wages	Parish Hall	942.14	194752.75
BP	14/03/2023	H0030 – Wages		1206.31	195959.06
BP	14/03/2023	CI0031 – Wages	Flash/Cemetery	129.18	196088.24
BP	14/03/2023	YPO – YC supplies & cleaning	Youth Club	543.86	196632.10
BP	14/03/2023	MJRCC – Feb Part Paid	Youth Club	56.92	196689.02
BP	14/03/2023	Trade UK – Screwfix light	Youth Club	24.95	196713.97
BP	14/03/2023	EDF Payment for BVT	Youth Club	587.42	197301.39
BP	14/03/2023	Total payment for BVT	Youth Club	161.57	197462.96
BP	16/03/2023	Sage – March 2023		101.40	197564.36
BP	20/03/2023	EDF payment for BVT	Parish Hall	369.02	197933.38
BP	20/03/2023	Everflow payment for Water		67.89	198001.27
BP	21/03/2023	EDF payment for Elec	Flash Lane	48.34	198049.61
300030	23/03/2023	HMRC – Mnth 12		885.34	198934.95
BP	27/03/2023	Screwfix Trade UK – YC Supplies	Youth Club	262.47	199197.42
BP	27/03/2023	MJRCC – Mar & Bal Feb		78.05	199275.47
BP	27/03/2023	C002 – Reimbursement		33.86	199309.33
BP	27/03/2023	EDF Payment for Gas	Parish Hall	938.39	200247.72
BP	27/03/2023	EDF Payment for Gas & Elec	Youth Club	2349.02	202596.74
BP	27/03/2023	Total Payment for Elec	Youth Club	292.12	202888.86
BP	28/03/2023	C002 – Reimbursement		62.15	202951.01
BP	28/03/2023	Bothams – Pitch	Flash Lane	216.00	203167.01
BP	28/03/2023	RMBC – Grange Rent	Allotments	31.25	203198.26
BP	28/03/2023	G Richards – Windows	Parish/Youth	30.00	203228.26
BP	28/03/2023	Printer Base – Inks		167.99	203396.25
BP	28/03/2023	RMBC – Rates	Cemetery	424.40	203820.65
BP	29/03/2023	SLCC – Training FO009		144.00	203964.65
CHRG	29/03/2023	Handling Charges	Bank	11.10	203975.75
CHRG	29/03/2023	Service Charges	Bank	39.75	204015.50
				£ 18262.72	£ 204015.50

Parish Council:

Receipts In –

Date From: 01/03/2023 Date To 31/03/2023

**** Please note if no Department shown the item referred to is used in or by all areas of the Parish ****

Chq No	Date	Details	Department	£ Amount	£ Total
		Balance from 01.04.22 – 28/02/23			£225299.95
INT	28/02/2023	int to 28.02.2023	Reserve Account	3.72	225303.67
BACS	01/03/2023	DN – Allotment Rent	Allotments	19.00	225322.67
TRANS	06/03/2023	Transfer from 2*****6 Water +	BVT	78.97	225401.64
TRANS	06/03/2023	Transfer from 2*****6 Water +	BVT	112.73	225514.37
000035	07/03/2023	Market Stall – Rents	Youth Club	129.00	225643.37
000036	07/03/2023	Market Food – income banked	Youth Club	104.42	225747.79
000037	07/03/2023	Allotment Rents	Wadsworth/ Grange	48.00	225795.79
000037	07/03/2023	Clarksons – Reed	Cemetery	135.00	225930.79
000038	07/03/2023	Chatty Café 01/03/2023	Youth Club	37.00	225967.79
BACS	08/03/2023	MP – Tree Purchase	Flash	100.00	226067.79
TRANS	13/03/2023	Transfer from 2*****6 EDF VAT	BVT	304.52	226372.31

TRANS	14/03/2023	Transfer from 2*****6 EDF Gas	BVT	587.42	226959.73
000039	14/03/2023	Allotment Rents x 4	Allotments	64.00	227023.73
000040	14/03/2023	Chatty Café 08.03.23	Youth Club	43.00	227066.73
TRANS	14/03/2023	Transfer from 2*****6 Total	BVT	161.57	227228.30
TRANS	20/03/2023	Transfer from 2*****6 EDF	BVT	369.02	227597.32
TRANS	20/03/2023	Transfer from 2*****6 Everflow	BVT	67.89	227665.21
TRANS	21/03/2023	Transfer from 2*****6 EDF	BVT	48.34	227713.55
000041	23/03/2023	Allotment Rents x 7	Allotments	112.00	227825.55
000042	23/03/2023	Chatty Café 22.03.23	Youth Club	34.55	227860.10
000043	23/03/2023	Tree Purchase – Mr & Mrs R	Flash Lane	100.00	227960.10
000043	23/03/2023	Chatty Café income	Youth Club	47.00	228007.10
TRANS	27/03/2023	Transfer from 2*****6 EDF	BVT	938.39	228945.49
TRANS	27/03/2023	Transfer from 2*****6 EDF	BVT	2349.02	231294.51
TRANS	27/03/2023	Transfer from 2*****6 Total	BVT	292.12	231586.63
000044	28/03/2023	Book Sales	Youth Club	1.50	231588.13
000044	28/03/2023	Clarksons – Memorials x3	Cemetery	670.00	232258.13
				£ 6958.18	£232258.13

Bramley Village Trust:

Payments made –

Date From: 01/03/2023

Date To 31/03/2023

**** Please note if no Department shown the item referred to is used in or by all areas of the Parish ****

Chq No	Date	Details	Department	£ Amount	£ Total
		Balance from 01.04.22 – 28/02/23		£7942.40	
		RBS account closed 17.08.22 not able to send payments due to account type.			
TRANS	06/03/2023	Transfer from 2*****6 Water +	BVT		78.97
TRANS	06/03/2023	Transfer from 2*****6 Water +	BVT		112.73
TRANS	13/03/2023	Transfer from 2*****6 EDF VAT	BVT	304.52	8438.62
TRANS	14/03/2023	Transfer from 2*****6 EDF Gas	BVT	587.42	9026.04
TRANS	14/03/2023	Transfer from 2*****6 Total	BVT	161.57	9187.61
TRANS	20/03/2023	Transfer from 2*****6 EDF	BVT	369.02	9556.63
TRANS	20/03/2023	Transfer from 2*****6 Everflow	BVT	67.89	9624.52
TRANS	20/03/2023	Transfer from 2*****6 Water +	BVT	112.73	9737.25
TRANS	21/03/2023	Transfer from 2*****6 EDF	BVT	48.34	9785.59
TRANS	27/03/2023	Transfer from 2*****6 EDF	BVT	938.39	10723.98
TRANS	27/03/2023	Transfer from 2*****6 EDF	BVT	2349.02	13073.00
TRANS	27/03/2023	Transfer from 2*****6 Total	BVT	292.12	13365.12
CHRG	31/03/2023	Handling Charge	BVT	3.00	13368.12
				£ 5425.72	£ 13368.1

Bramley Village Trust

Receipts In –

Date From: 01/03/2023

Date To 31/03/2023

**** Please note if no Department shown the item referred to is used in or by all areas of the Parish ****

Chq No	Date	Details	Department	£ Amount	£ Total
		Balance from 01.04.22 – 28/02/23		£ 18213.37	
000015	01/03/2023	Stingers – Pitch Hire	Flash Lane	45.00	18258.37
000015	01/03/2023	Table Tennis – Hall Hire	Youth Club	90.00	18348.37
000015	01/03/2023	Akidio – Hall Hire	Parish Hall	360.00	18708.37
BACS	02/03/2023	Rise – Hall Hire	Youth Club	200.00	18908.37
BACS	06/03/2023	Play Group – Hall Hire	Youth Club	60.00	18968.37
BACS	06/03/2023	Play Group – Hall Hire	Youth Club	80.00	19048.37
BACS	06/03/2023	Flash Dance – Hall Hire	Youth Club	600.00	19648.37
BACS	07/03/2023	Elite – Hall Hire	Parish Hall	230.00	19878.37
BACS	07/03/2023	A Brazil – Hall Hire	Parish Hall	150.00	20028.37
000016	07/03/2023	TWG – Hall Hire Feb	Parish Hall	30.00	20058.37
TRANS	13/03/2023	Guest Trans of found paid to BPC in error		182.00	20240.37
000017	14/03/2023	TWG – Hall Hire Mar	Parish Hall	30.00	20270.37
000018	Void	Void	Void	0.00	20270.37
000019	28/03/2023	Table Tennis – Hall Hire	Youth Club	120.00	20390.37
INT	31/03/2023	Interest		94.06	20484.43
				£ 2271.06	£ 20484.43

7.01 Cllr D Jackson proposed that the finance statement as submitted to the meeting be accepted. Cllr D Tattersfield seconded the proposal. Majority agreement with Cllr D Sayner abstaining.

8.00 Committee Updates

a) Events Committee

- 8.01 Chair M Brown noted the Easter Egg hunt went well for both the children and the parents.
- 8.02 For the Coronation Chair M Brown mentioned that the event needs to now be advertised. Clerk R Thompson confirmed there are a few rides for younger ones, some stalls, and food as well as a live band. She confirmed we received funding from grants to cover costs and are still have lots of that budget left to use.
- 8.03 Clerk R Thompson confirmed the times are currently set for 12pm-4pm and the band will play from 1pm for an hour, have a break, then do another hour.

b) Cemetery Committee

- 8.04 Vice Chair D Hardwick confirmed the grass cut has happened now. Clerk mentioned some unauthorised adornments have been removed as well, along with old Christmas wreaths.

c) Youth Club

- 8.05 Cllr J Simmons noted there has been an increase in numbers in the youth club and the girls group.

d) Allotments

- 8.06 Vice Chair D Hardwick mentioned that he had spoken with Idris regarding cutting back some of the brambles on the church allotments, but currently just waiting on the lease agreement.
- 8.07 Clerk R Thompson noted the lease is done she just needs to email back across to Sylvia.
- 8.08 Clerk R Thompson confirmed there are 14 people on the waiting list currently for allotments so suggested offering the people on the waiting list whether they would like one of the church allotments if they are available before any of the other sites.
- 8.09 Cllr D Sayner highlighted that it was mentioned in the previous meeting about getting stronger fencing put around the sites, however that would be expensive and harder to fix in the case of future break-ins.

e) Finance Committee

- 8.10 Cllr D Sayner stated that the last finance meeting pointed out that spending going towards wages has increased by around 36% and by the Chair's recommendation he stated he understood it was expected for the pay to rise by £1 an hour. He noted it was decided by Cllrs that himself, Cllr D Jackson and Vice Chair D Hardwick to review the costs generally and he expressed the view that it needed to happen sooner rather than later and asked for the council to ratify that decision.
- 8.11 Clerk R Thompson also highlighted that currently staff are paid holiday pay in the hourly rate and it was her suggestion to change that to normal hourly rate and holiday pay separately. She also confirmed with Cllr D Sayner that there are some documents she is unable to send through, but he can come in to look at.
- 8.12 Cllr D Sayner proposed we ratify the decision to form the subcommittee consisting of himself, Vice Chair D Hardwick, and Cllr D Jackson in order to review

expenditure and costings. Vice Chair D Hardwick seconded the proposal, unanimous agreement.

9.00 To consider applications for planning permission

None

10.00 Chairman's report to the Parish Council

- 10.01 He highlighted that the Community Café has been increasing and we've had a group from SocialEyes coming in as well some weeks.
- 10.02 Chair M Brown thanked Clerk R Thompson for her organising and involvement with the Pie, Peas and Quiz night and noted it went very well.
- 10.03 The Chair also highlighted that the Ward Cllrs do attend events we put on and they can be approached by members of the community which is great.
- 10.04 Clerk R Thompson noted that that she spoken with someone regarding the SILS money and confirmed that we should receive a payment in October as payments are done automatically per 100 houses that are occupied. She also mentioned that having a neighbourhood plan increases the SILS money income by 15% so would be worth Bramley Parish Council putting one together.
- 10.05 Cllr J McVann stated she may be able to provide a template.
- 10.05 Chair M Brown proposed that if Cllr J Mcvann can't get the template that we pay to have the template drawn up for the Neighbourhood plan so it can be completed in time for October. Cllr D Jackson seconded the proposal. Unanimous agreement.

11.00 Clerk's report to the Parish Council

a) Trees

- 11.01 Clerk R Thompson confirmed the trees will arrive at the end of April for the Jubilee Walk, and noted that lots of them have been sponsored so if any Cllrs still want one, they need to put their names down soon. Cllr D Sayner, Cllr J McVann, Cllr J Moore, and Cllr D Jackson asked the Clerk to add their names down. The Clerk asked for the four Cllrs to confirm what they would like to put on the plaque, roughly 6 sentences.
- 11.02 The Clerk mentioned that we still have lots of the Woodland Trust trees left that we ordered; she noted Dave is filling in some of the gaps in the cemetery hedge with some of them. Discussion was had about potential planting areas around the village for them.
- 11.03 Chair M Brown suggested asked the three Bramley schools whether they would like some trees. Cllr D Jackson highlighted there must be spaces on the field.

b) Grants

- 11.04 The Clerk noted that up until today we've heard nothing back from the Annexe grant, but the deadline has now passed so she noted she is expecting to hear shortly the results of that.
- 11.05 She also highlighted that Bramley Sunnyside Football Club had applied to the Parish Council for consideration for a grant of £500 or some sponsorship towards kits and nets. Cllr D Sayner expressed the view that he wasn't overly in agreement with sponsorship, however was open to the idea of doing donations.
- 11.06 Chair M Brown noted a donation could come out of the Chairman's Allowance.
- 11.07 Cllr D Jackson stated it could be brought up with the Lions; Clerk agreed to send the details across. She also mentioned the Ward Cllrs had offered to cover half.
- 11.08 Regarding the Chairmans allowance, the Clerk read out an email from the finance officer noting that if the allowance is wanting to be rolled over to the next financial year it needs to be agreed at full council. It would also need to be agreed what the Chairmans allowance would be for the 2023/2024 year on top of the roll over, previously has been £500.
- 11.09 Cllr D Sayner proposed to rollover the £703.95 remaining and add on £500.05 to the Chairmans allowance on the understanding that it likely won't all be spent but is available where needed. Cllr J McVann seconded this proposal. Unanimous agreement.
- 11.10 Chair M Brown agreed to give £250 out of the Chairmans allowance towards Bramley Sunnyside Football Club.
- 11.11 Clerk R Thompspon stated she has received a request from neighbourhood watch for £50 towards window stickers and have also asked if they are able to have a printing allowance with the Parish Council for 250 black and white A4 sheets per year.
- 11.12 Chair M Brown noted that M Dyson has supported Bramley Parish Council consistently so this would be a way of supporting them.
- 11.13 Cllr D Sayner asked whether we could clarify with him which areas it would be covering.
- 11.14 Chair M Brown stated he would take this out of the Chairman's allowance.
- 11.15 Cllr D Sayner asked whether Cllrs are able to help/be involved with grant applications; Clerk R Thompspon confirmed they can.
- 11.16 Regarding the jubilee hall funding grant; the Clerk confirmed the application was sent off, and she has not directly heard back from the grant company, however she has been contacted by the solar panel company stating that the grant company had been in touch with them.
- 11.17 Cllr D Sayner asked for an update on a couple of grants applied for previously. Clerk R Thompson confirmed the one for £8,000 we were successful in, but the one for the toilets in the youth club we were not. However, she noted that Dave is currently doing work on the toilets himself.
- 11.18 Regarding the Grassroots grant Clerk R Thompson noted that we currently don't meet the criteria currently due to not having a female football team.

c) Circus

- 11.19 Clerk R Thompson noted the circus is up and running and have given a gratitude payment of £1,000. She mentioned that 3 complaints came in; two from houses backing on to the

field, but the Clerk noted she has confirmed with both that the circus is at the very top of the field near the youth centre so is away from the houses. She noted the other complaint was from a resident not liking the view of the circus from their house, but she confirmed she has replied noting that their houses do back on to recreational ground which will have occasional events on it.

11.20 Chair M Brown that three complaints is mild and most people are very excited for it to come.

d) Mast

11.21 Clerk R Thompson noted the mast is for the company 3, and confirmed herself and Dave are meeting with them to discuss whether it could instead be placed across the road near the travellers where the trees would help to hide it.

11.22 Cllr D Jackson asked whether the Parish Council can take a vote against it; Clerk confirmed we could but the building of it isn't open for consultation so voting wouldn't necessarily change anything as we can't formally object. She noted it is more about working and liaising with the company to make it work.

11.23 Cllr D Sayner and Cllr J McVann both stated that the council should still be seen objecting, even if not formally, to represent the residents.

12.00 Items of confidentiality not for publication

None

13.00 Urgent items placed on the agenda from item three

13.01 Cllr D Sayner asked about the welcome packs that were proposed in previous meetings from the new houses being built on Moor Lane South, Bramley. Clerk R Thompson confirmed they are in the process of being completed.

14.00 Matters of information and report from councillors present

None

Meeting concluded at 9:15pm.

Signed by the Chair as a true and accurate record

..... Date:.....

