

BRAMLEY PARISH COUNCIL MEETING
14 January 2025
Parish Hall, Cross Street, Bramley, S66 2SA
Minutes of Meeting

Meeting commenced at 19.00pm.

Chair D Hardwick opened the meeting.

01.00 Public Forum and Crime and Disorder in the Community

01.01 None

02.00 To receive apologies for absence

02.01 Apologies:

Cllr Jean McVann

02.02 Present:

Chair Dennis Hardwick
Cllr Jasmine Sayner
Cllr Carol Makin
Cllr David Jackson
Cllr Jim Moore
Cllr John Bradwell
Cllr Stephen Yeardley
Cllr Ian Handley
Cllr David Sayner
Cllr Barry Foster

02.03 Staff present and Guests:

Clerk T Smith
Lucy Prosser (Minutes)

03.00 To note any declarations of interest (pecuniary or otherwise) on items to be discussed at this meeting.

03.01 None

04.00 To consider Minutes of the previous Parish Council Meeting 10 December 2024

04.01 Cllr J Moore proposed the minutes of the 10 Dec 2024 Bramley Parish Council Meeting to be a true and accurate record thereof, with the proposed changes. Cllr J Bradwell seconded. Unanimous vote.

05.00 Register of Actions

05.01 Cllr J Bradwell proposed the quote of £800 for tree removal is accepted. Cllr D Sayner seconded. Unanimous vote.

06.00 Parish Council Finances

Financial report to Bramley Parish Council 14th January 2025

From statements as 31/12/2024

Current Account 1 Unity Bank	2*****0	£ 77714.49
Current Account 2 Unity Bank Reserve	2*****3	£ 36487.58
Bank total as at statement date		£ 114,202.07

Community Infrastructure Levy

From statement as at 31/12/2024

Instant Access Unity Bank	2*****6	£ 282,172.39
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Bramley Parish Council Transactions

Parish Council:

Purchases made -

Date From: 01/12/2024

Date To 31/12/2024

**** Please note if no Department shown the item referred to is used in or by all areas of the Parish ****

KEY: BP = Bank Payment DD = Direct Debit CHQ = Cheque TRANS = Transfer CHRG = Charges

Closing Balance as at 30/11/2024 £ 88540.52

No	Payment Type / Cheque No	Date	Details	Department	Purchase Ledger Ref	£ Amount	Total
1	BP	09/12/2024	C003 – Software & Xmas Lights		587	232.19	88,308.33
2	BP	09/12/2024	RBS – Xmas Trees, Fitting & Lighting + Cr259, CR116 & CR260 etc	Cemetery	588	1589.00	86,719.33
3	BP	09/12/2024	Chubb – Fire extinguisher check & replace	Parish Hall	589	93.20	86,626.13
4	BP	09/12/2024	PC Part X – Laptop Repair		590	85.00	86,541.13
5	BP	09/12/2024	DH – Xmas Market Good & Phone		592	71.73	86,469.40
6	BR	09/12/2024	Grant from BPC 23/24		591	54000.00	32,469.40
7	BP	09/12/2024	Wages _ Village	Village	601	1259.62	31,209.78
8	BP	09/12/2024	Wages – Youth Club	Youth Club	601	4801.26	26,408.52
9	BP	09/12/2024	Wages – Parish Hall	Parish Hall	601	1002.47	25,406.05
10	BP	12/12/2024	GGC – Drive Cleaning	Parish Hall	593	1270.00	24,136.05

C. Makin

11	BP	12/12/2024	DS – Laptop for Clerk		594	659.00	23,477.05
12	BP	12/12/2024	MJRCC – Oct 24	Youth Club	595	70.66	23,406.39
13	BP	12/12/2024	Pesky's Pest Control	Flash Lane Parish Allotments	596	150.00	23,256.39
14	BP	12/12/2024	G Richards – Windows	Parish/Youth	597	30.00	23,226.39
15	BP	12/12/2024	Bothams – Grass x 2 (June 24)	Flash Lane	598	336.00	22,890.39
16	BP	13/12/2024	Zurich – Insurance		599	8912.91	13,977.48
17	DD	16/12/2024	NEST – Pensions		-	80.90	13,896.58
18	DD	16/12/2024	Sages – Dec 2024		582	118.80	13,777.78
19	DD	16/12/2024	YPO – Stationery & cleaning products	Youth Club	600	436.87	13,340.91
20	BP	18/12/2024	HD – Thermometers	Chatty Café	608	9.98	13,330.93
21	BP	18/12/2024	Bothams – Pitch Marking	Flash Lane	607	216.00	13,114.93
22	BP	18/12/2024	IH – Jubilee Plaques	Flash Lane	606	24.96	13,089.97
23	BP	18/12/2024	C003 – Cable Covers etc	Xmas Trees	605	128.02	12,961.95
24	BP	18/12/2024	RSB – 0087494	Xmas Trees Cemetery	604	818.00	12,143.95
25	BP	18/12/2024	YLCA – Clerks Training		603	70.00	12,073.95
26	BP	18/12/2024	RMBC – Elections Expences		602	477.76	11,596.19
27	BP	30/12/2024	Thompson Electrical – Fault MUGA	Flash Lane	609	120.00	11,476.19
28	BP	30/12/2024	Albany Computers – Transfer to new drive		610	108.00	11,368.19
29	BP	23/12/2024	RMBC – Grange Rent	Allotments	611	31.25	11,336.94
30	CHRG	31/12/2024	Manual Handling Fees		612	4.30	11,332.64
31	CHRG	31/12/2024	Service Charge		613	14.10	11,318.54

Total Expenditure £ 77,221.98
Net Balance after purchases deducted £ 11,318.54

Cheques not yet cashed.
MacMillan Cancer Support 19/12/2024 Chq Number 300092 £487.25

Parish Council:
Receipts In –

Date From: 01/12/2024 Date To 31/12/2024
** Please note if no Department shown the item referred to is used in or by all areas of the Parish **

KEY: BACS = Bankers Automated Clearing System PIB = Paying in Book TRANS = Bank Transfer INT = Interest

Net Balance after payment deducted £ 11318.54

No	Payment Type / Cheque Number	Date	Details	Department	Purchase Ledger Ref	£ Amount	Total
1	TRANS	10/12/2024	Xmas Stalls paid to reserve in Error		-	20.00	11,338.54
2	BR	10/12/2024	BVT – Running Costs	Youth Club	-	29613.54	40,952.08
3	BR	10/12/2024	BVT – Running Costs	Parish Hall	-	22128.61	63,080.69
3	BR	10/12/2024	BVT – Running Costs	Flash Lane	-	12133.80	75,214.49
4	BR	13/12/2024	Clarks & Sons – Inv 1196	Cemetery	-	375.00	75,589.49
5	BR	16/12/2024	MIFS – Jeremy Neal inv 1202	Cemetery	-	1000.00	76,589.49
5	BR	16/12/2024	Eden – Memorial inv 1224	Cemetery	-	125.00	76,714.49
6	BR	16/12/2024	Eden – Memorial Inv 1216	Cemetery	-	125.00	76,839.49
7	BR	19/12/2024	John Charles Thomas Funerals	Cemetery	-	850.00	77,689.49

C. Makin

			Brydges				
8	BR	20/12/2024	Pinsent			-	25.00
							77,714.49

Total Income £ 66,395.95
Closing Balance £ 77,714.49

Community Infrastructure Levy Transactions

Parish Council:

CIL Purchases made -

Date From: 01/12/2024

Date To 31/12/2024

** Please note if no Department shown the item referred to is used in or by all areas of the Parish **

KEY: TRANS = Transfer CHRГ = Charges

No	Payment Type / Cheque	Date	Details	Date	Invoice Paid	Purchase Ledger Ref	£ Amount	Total
1								

Closing Balance as at 30/11/2024 £ 280,295.18

Total Expenditure £ 0.00
Net Balance after purchases deducted £ 280,295.18

Parish Council:

CIL Receipts In -

Date From: 01/12/2024

Date To 31/12/2024

** Please note if no Department shown the item referred to is used in or by all areas of the Parish **

KEY: BACS = Bankers Automated Clearing System PIB = Paying in Book TRANS = Bank Transfer INT = Interest

No	Payment Type	Date Actioned	Details	Department	Purchase Ledger Ref	£ Amount	Total
1	INT	31/12/2024	Interest		-	£1877.21	282,172.39

Net Balance after payment deducted £ 280,295.18

Total Income £ 1877.21
Closing Balance £ 282,172.39

Reserve Account

Parish Council:

Reserve Purchases made -

Date From: 01/12/2024

Date To 31/12/2024

** Please note if no Department shown the item referred to is used in or by all areas of the Parish **

KEY: TRANS = Transfer CHRГ = Charges

No	Payment Type / Cheque	Date	Details	Department	Purchase Ledger Ref	£ Amount	Total
1	TRANS	10/12/2024	Xmas Stalls paid to Reserve account in error.		582	20.00	36493.88
2	CHRG	31/12/2024	Service Charge	All Sites		6.30	364987.58

Closing Balance as at 30/11/2024 £ 36513.88

Total Expenditure £ 26.30
Net Balance after purchases deducted £364987.58

Parish Council:

Reserve Receipts In –

Date From: 01/12/2024

Date To 31/1/2024

** Please note if no Department shown the item referred to is used in or by all areas of the Parish **

KEY: BACS = Bankers Automated Clearing System PIB = Paying in Book TRANS = Bank Transfer INT = Interest

Net Balance after payment deducted £ 36487.58

No	Payment Type / Cheque Number	Date	Details	Department	Purchase Ledger Ref	£ Amount	

Total Income £ 00.00
Closing Balance £ 36487.58

06.01 Cllr I Handley proposed the finance statement as submitted to the meeting be accepted, Cllr J Bradwell seconded. Unanimous vote, abstained by Cllr J Sayner.

07.00 Bank Accounts – Bank Account Report

07.01 Cllr J Bradwell proposed that the clerk can make the decision according to her judgment. Cllr B Foster seconded. Unanimous vote.

08.00 Website - Verbal

08.01 Cllr J Sayner proposed the quote of £500 be accepted. Cllr J Bradwell seconded. Unanimous vote.

09.00 Allotments

09.01 Cllr J Bradwell proposed that the Clerk's proposed agreement be accepted and drafted. Cllr D Jackson seconded. Unanimous vote.

10.00 Committee Updates

Allotments: Poly Tunnel Request, Wadsworth:

10.01 Cllr J Sayner proposed the 2 poly tunnel requests be accepted at a size 4m x 2m. Cllr J Bradwell seconded. Unanimous vote.

Cemetery:

10.02 None

Events: Update from Events Committee:

10.03 It was agreed that the pea-and-pie quiz night should be postponed due to a lack of interest

C. Makin

10.04 Clerk T Smith discussed the Covid Reflection Day initiative on the 20th May.

10.05 Cllr B Foster agreed to join the Events sub-committee.

Finance:

10.06 Cllr B Foster agreed to join the Finance sub-committee.

Gardens and Landscaping:

10.08 None.

11.00 Buildings Repairs, Renewals and Safety

11.01 Discussed under point 05.00, Register of Actions.

12.00 Communication Received

12.01 Planning consultation regarding Morrisons Petrol Station.

12.02 Clerk T Smith to write to RMBC re: lack of gritting.

12.03 Whitestone Solar Farm.

13.00 Chairman's Report to the Parish Council

13.01 Discussion on the state of the driveway of the Parish Hall. Cllr C Makin stated she would provide the council with 3 quotes to discuss.

14.00 Clerk's Report to the Parish Council

14.01 Grant applications submitted for Football Pitch maintenance, Building repair and improvements and Warm Spaces.

15.00 Items of Confidentiality not for publication

15.01 None.

16.00 Matters of Information and Report from Councillors Present

16.01 Clerk T Smith to get 3 quotes for professional Services in relation to HR, Health and Safety etc.

16.02 Cllr D Sayner discussed the council's loss of councillors and need for new councillors. Clerk T Smith stated there had been an expression of interest.

17.00 Date and Time of Next Meeting

1.01 It was stated that the next Bramley Parish Council meeting is to be 11 Feb 2025.

The meeting concluded at 20.19pm.

Signed by the Chair as a true and accurate record thereof:

Date: _____

C. Makin.