

## **Bramley Parish Council Annual General Meeting, 23<sup>rd</sup> May 2024**

### **Bramley Village Hall, Cross Street, S66 2SA**

Meeting commenced: 7:36 pm.

Chair D Hardwick opened the meeting and handed chairmanship over to the Clerk.

#### **1.00 The Presiding Chair proposes a vote in respect of the nomination for the Office of Chair of the incoming Bramley Parish Council.**

1.01 Acting Clerk T Sayner read out the nomination for the Office of Chair and proposed Cllr D Hardwick, Seconded J Bradwell, and accepted unanimously.

#### **2.00 The Presiding Chair proposes a vote in respect of the nomination for the Office of Vice Chair of the incoming Bramley Parish Council**

2.01 Clerk T Sayner read out the list of nominations for the Office of Vice Chair: Cllr C Makin and Cllr D Sayner

Cllr D Sayner withdrew his nomination.

2.02 Clerk T Sayner proposed a vote for the Office of Vice Chair and proposed Cllr C Makin, seconded J Moore, and accepted unanimously.

#### **3.00 Presiding Chair confirms the identities of the new Chair and Vice Chair.**

3.01 Clerk T Sayner stated the results of the vote; Cllr D Hardwick voted into the Office of Chair to the Parish Council, and Cllr C Makin voted into the Office of Vice Chair to the Parish Council.

#### **4.00 Chair-elect delivers his Declaration of Acceptance of Office of Chair to the Clerk.**

4.01 Chair D Hardwick signed the declaration in the presence of the Clerk and handed over the signed paper.

#### **5.00 Vice Chair elect delivers his Declaration of Acceptance of Office of Vice Chair to the Clerk.**

5.01 Vice Chair C Makin signed the declaration in the presence of the Clerk and handed over the signed paper.

#### **6.00 Clerk records those present at the meeting**

6.01 Present:

Cllr D Hardwick

Cllr C Makin

Cllr J Bradwell

Cllr M Dyson

Cllr I Handley

Cllr D Jackson  
Cllr J McVann  
Cllr J Moore  
Cllr D Sayner  
Cllr J Simmons  
Cllr D Tattersfield

6.02 Staff present:

Acting Clerk T Sayner  
Admin Assistant J McKnight (minutes)

6.03 Guests Present

None

**7.00 Clerk records apologies for absence**

None

S Yearley – Absent

**8.00 Clerk receives and records *Declarations of Acceptance of Office* from those present**

8.01 Acting Clerk T Sayner made a note of the Cllrs that signed and submitted their declarations in the meeting.

**9.00 Clerk receives and records *Register of Interests* from those present**

9.01 Acting Clerk T Sayner made a note of the Cllrs that signed and delivered their declarations during the meeting.

**10.00 Clerk receives *Dispensation Requests* from those present**

10.01 Acting Clerk T Sayner confirmed dispensation requests received from:

Cllr M Dyson – Allotments (Except his own plot)

Proposed Cllr D Sayner, Seconded Cllr J Moore, Majority accepted. M Dyson abstained.

Cllr D Sayner – Finance (Except term for office staff)

Proposed Cllr J Moore, Seconded Cllr J Simmons , Majority accepted. Cllr D Sayner abstained.

Cllr J Simmons – Youth Club & Girls Group (except funding)

Proposed Cllr D Sayner, Seconded Cllr J Moore, Majority accepted. Cllr J Simmons abstained.

Cllr D Sayner – Property in the Village (To discuss precept)

Proposed Cllr J Bradwell, Seconded Cllr J Simmons, Majority accepted. Cllr D Sayner abstained.

**11.00 Chair proposes that councillors not present deliver their *Declarations of Acceptance of Office, Register of Interests and Dispensation Requests* at their next attendance of a meeting of the Parish Council.**

Acting Clerk T Sayner confirmed as per the Parish Councils standard practise no written request for an extension to accept office had been received prior to the meeting. She asked if anyone wished proposal an extension to those not accepting office. No proposal made.

**12.00 Chair receives observations and a vote on the minutes of the previous Annual Meeting.**

12.01 Cllr J Simmons proposed the minutes of the 2024 General Meeting of the Parish Council to be a true and accurate record thereof. Cllr I Handley seconded the proposal. Majority agreement, Cllr M Dyson abstained.

**13.00 Chair delivers his address to the meeting**

13.01 Cllr D Hardwick delivered his address to the meeting.

“The civic year 2023/2024 started full of hope for Bramley Parish Council, a healthy bank balance, a very active council, and the promise of Community Infrastructure Levi funds to assist us with our goals for the parish.

Through the year we carried out successful car boots, tabletop sales, and craft fairs. The Wednesday morning café was now a regular feature and proved to be a great success.

Taking over administration of the Allotments had gone through reasonably smoothly and both parties were working well together.

The issues we had with the cemetery had settled and our work there was now clear to see.

Come late November we were distressed to learn the Finance Officer had found anomalies in our finances, this would bring considerable concern and an ongoing police investigation, through the perseverance of both administration and councillors we are working through this.

Regardless of the aforementioned setback, we have much to work on in the coming year. The CIL’s funds have eased our problems with extensive repairs necessary on both hall roofs and we still have sizeable funds to carry out works in the village.

We need to make decisions and plans for the Annexe.

Continue work on the Youth and Community Centre toilets.

Further work is needed on the Village Hall, painting and making the kitchen more user-friendly.

Continue with our work in the cemetery and on the streets and gardens.

The D-Day event being planned is taking shape and I hope it will be an event the village can be proud of.

This year saw two active councillors leave BPC, Andrew Cooke and Richard Hollyhead. We wish them success in their new endeavours and thank them for their service to Bramley. They were replaced by two newly elected councillors, Mike Dyson and Steven Yeardeley who we look forward to working with.

We lost Lewis, one of our ward Councillors, who had made great efforts to attend all of our requests. He is replaced by Cllr Liz Duncan who after an initial meeting promises to work with us and Cllr Greg Reynolds to achieve our goals.

Sadly in the early part of this year, our Chairman Malcolm Brown stood down from the post. We thank him for fifteen years of sterling work for the parish. During his time here Malcolm built associations with the local community, neighbourhood watch, the church, schools and other groups. Together with representing the parish with pride on many occasions. We wish him all the very best for the future.

Thank you to Teresa Sayner for her efforts during the loss of the full-time Clerk.

I would like to thank everyone, councillors and staff for the support I have been given through the last few months.

Dennis Hardwick

#### **14.00 Chair introduces the Public Forum and invites the public to present any observations to the meeting**

There were no members of the public present.

#### **15.00 Any Other Business**

15.01 There was a discussion about the start and finish times of meetings. It was agreed unanimously that the start time remains at 7.00 pm.

15.02 The Clerk requested a delay of one week for the date of the June meeting due to the knock on effect of the delayed May meeting (30<sup>th</sup> May 2024) and the annual leave of office staff over the Spring Half-Term week.

Date and Time of the next Meeting: Tuesday 18<sup>th</sup> June 2024 at 7.00 pm.

Proposed Cllr J McVann, Seconded Cllr C Makin, Decision unanimous.

#### **16.00 Chair formally declares the Annual Meeting closed**

16.01 The meeting closed at 20:41 pm.