

Bramley Parish Council Annual General Meeting, 9th May 2023

Bramley Village Hall, Cross Street, S66 2SA

Meeting commenced at 7:02pm.

Chair M Brown opened the meeting and handed chairmanship over to the Clerk.

1.00 Presiding Chair proposes a vote in respect of the nomination(s) for the Office of Chair of the incoming Bramley Parish Council.

1.01 Clerk R Thompson read out the nominations for the Office of Chair: Cllr M Brown and Cllr D Hardwick.

Cllr M Brown and Cllr D Hardwick left the meeting.

1.02 Clerk R Thompson proposed a vote for the Office of Chair. Majority votes for Cllr M Brown.

2.00 Presiding Chair proposes a vote in respect of the nomination(s) for the Office of Vice Chair of the incoming Bramley Parish Council

2.01 Clerk R Thompson read out the list of nominations for the Office of Vice Chair: Cllr D Hardwick, Cllr D Jackson, Cllr A Cooke, Cllr D Sayner.

Cllr D Sayner and Cllr A Cooke withdrew their nominations.

2.02 Clerk R Thompson proposed a vote for the Office of Vice Chair. Majority vote for Cllr D Hardwick.

2.03 Cllr D Sayner asked whether Standing Orders could be amended to look at putting a limit on the number of times a particular Cllr can be elected as Chairman. The Clerk stated she could include this on the next meeting agenda.

Cllr M Brown and Cllr D Hardwick re-entered the meeting.

3.00 Presiding Chair confirms the identities of the new Chair and Vice Chair.

3.01 Clerk R Thompson stated the results of the vote; Cllr M Brown voted into the Office of Chair to the Parish Council, and Cllr D Hardwick voted into the Office of Vice Chair to the Parish Council.

4.00 Chair elect delivers his *Declaration of Acceptance of Office of Chair* to the Clerk.

4.01 Chair M Brown signed the declaration in the presence of the Clerk and handed over the signed paper.

5.00 Vice Chair elect delivers his *Declaration of Acceptance of Office of Vice Chair* to the Clerk.

5.01 Vice Chair D Hardwick signed the declaration in the presence of the Clerk and handed over the signed paper.

6.00 Clerk records those present at the meeting

6.01 Present:

Chair M Brown
Vice Chair D Hardwick
Cllr C Makin
Cllr A Cooke
Cllr D Tattersfield
Cllr R Holyhead
Cllr D Sayner
Cllr J Bradwell
Cllr J Simmons
Cllr I Handley
Cllr J Moore
Cllr J McVann
Cllr D Jackson

6.02 Staff present & guests:

Clerk R Thompson
Assistant Clerk E Harris (minutes)
Ward Cllr L Mills

7.00 Clerk records apologies for absence

None

8.00 Clerk receives and records *Declarations of Acceptance of Office* from those present

8.01 Clerk R Thompson made a note of the Cllrs that signed and submitted their declarations in the meeting and asked those that didn't to deliver those to her in the office within 28 days.

9.00 Clerk receives and records *Register of Interests* from those present

9.01 Clerk R Thompson made a note of the Cllrs that signed and delivered their declarations during the meeting and asked those that didn't to deliver them to her in the office within 28 days.

10.00 Clerk receives *Dispensation Requests* from those present (Cllr D Sayner only)

10.01 Cllr D Sayner asked for clarification on why himself but no other Cllrs needed to fill one in; Clerk R Thompson stated her belief that it's for an Cllrs living outside of the Bramley Parish but agreed to double check before Cllr D Sayner signs.

11.00 Chair proposes that councillors not present deliver their *Declarations of Acceptance of Office, Register of Interests and Dispensation Requests* at their next attendance of a meeting of the Parish Council.

Not applicable.

12.00 Chair receives observations and a vote on the minutes of the previous Annual Meeting.

12.01 Cllr J Moore proposed the minutes of the 2022 Annual General meeting of the Parish Council to be a true and accurate record thereof. Cllr J Bradwell seconded the proposal. Unanimous agreement.

13.00 Review sub-committees – Terms of reference and those appointed thereto.

13.01 Clerk R Thompson mentioned it may be wiser for her to email out the new terms of reference for each sub-committee to save everyone needing to read them thoroughly this evening, and then can discuss these at the next full council meeting instead. It was agreed to carry item 13.00 across to the June BPC meeting.

14.00 Review dates/times of Ordinary Parish Council Meetings and public participation

14.01 Chair asked whether there were any request to alter the current times; 7pm on the second Tuesday of the month. No objections or other suggestions.

15.00 Chair delivers his address to the meeting

15.01 Chair M Brown stated the following.

We come to another AGM after a very busy year.

It has been a year with some challenges and lots of highs. We started the year with a new Clerk, Rebecca, who has worked tirelessly to implement systems and community activities.

The Parish has re-joined YLCA. This has provided us with advice and support to enable the parish to run within the regulatory structures.

Over the past year the council has become more community minded. We have arranged many events throughout the year, too many to list, but all have brought the community together.

For me as Chairman, the concert to celebrate the Platinum Jubilee of HM Queen Elizabeth, the Christmas Concert and the Service of Remembrance stand out along with the presentation evening recognising members of the community who have gone the extra mile.

Following the death of HM the Queen I was honoured to read the Proclamation of King Charles II accession to the throne and last weekend the Coronation Declaration. I did as part of the Coronation Service at St Francis.

I feel the Community Café is going from strength to strength thanks to the volunteers who weekly make sandwiches, bake cakes and serve customers.

Our links with other groups within the village have become stronger. I must mention our friends at St Francis Church who have stopped us throughout the year.

Relationships with RMBC have improved over the year. I have attended CAP meetings, chair meetings, and along with our Clerk Rebecca have been elected onto the Joint Working Group for town and Parish Councils across the borough.

Our Ward Cllrs Lewis and Greg have continued to support the council attending events and providing funding for some of our projects. They have continued to work with us in a non-political way and for this I thank them.

The year hasn't been without its challenges. Issues over the cemetery have mainly been resolved. We have taken over the running of our allotments and leased more allotment land from the church.

The council staff, both admin and outside staff, take up the challenges of the Parish keeping the systems working and the village looking neat and tidy and I thank them for their continued efforts.

I thank the councillors for the time they give, voluntarily, on behalf of the community.

Also I would wish to thank Cllr J Moore for his organisation of the Remembrance Service, and Vice Chair D Hardwick, Cllr C Makin, Cllr J Simmons for the hours they put in ensuring the Community Café runs each week, giving pleasure to so many residents.

There is no way I can finish this report without mentioning the outstanding work of our Clerk, Rebecca. It has been a challenging first year as our Clerk but she has dealt with issues, keeping calm, and offering balanced views whilst trying to keep us following correct guidelines, regularly keeping us updated and continually looking at funding.

16.00 Chair introduces the Public Forum and invites the public to present any observation to the meeting

16.01 Ward Cllr L Mills stated he had no questions for the Cllrs but invited them to email across any questions they may have.

17.00 Review and adopt Parish Council Code of Conduct

17.01 Cllr A Cooke proposed that the Code of Conduct document as submitted to the meeting be accepted. Cllr J Bradwell seconded the proposal. Unanimous agreement.

18.00 Chair formally declares the Annual Meeting 2023 closed.

18.01 Chair M Brown formally closed the meeting at 7:25pm.