

Bramley Parish Council Meeting, 10 October 2023 **Bramley Parish Hall, Cross Street, S66**

Meeting commenced at 7pm.

Chair M Brown opened the meeting and thanked the Clerk and Assistant Clerk for keeping things running smoothly with the recent sick leave.

1.00 Public Forum and Crime and Disorder in the Community

None

2.00 To receive apologies for absence

2.01 Apologies received:

Cllr A Cooke
Cllr D Tattersfield
Cllr D Sayner

2.02 Present:

Chair M Brown
Vice Chair D Hardwick
Cllr J Bradwell
Cllr C Makin
Cllr J McVann
Cllr R Holyhead
Cllr J Moore
Cllr I Handley
Cllr D Jackson
Cllr J Simmons

2.03 Staff present & guests:

Clerk R Thompson
Assistant Clerk E Harris

3.00 To note any declarations of interest (pecuniary or otherwise) on items to be discussed at this meeting

None

4.00 To discuss any matters arising from the previous minutes, for information only

4.01 Re item 7.16, Cllr I Handley noted he has a list of everyone in the mass grave, with details of internment date etc. Chair M Brown expressed that it would be fantastic to have a plaque made with the 70 names inscribed.

4.02 Chair M Brown asked the Clerk to look into materials and pricing.

5.00 To approve minutes of the previous Parish Council Meeting

5.01 Cllr J Moore proposed that the minutes of the September 12th meeting to be a true and accurate record thereof. Cllr J Bradwell seconded the motion. Majority agreement, with Cllr J McVann abstaining.

6.00 Parish Council and Bramley Village Trust finances

Financial report to Bramley Parish Council 10 October 2023

From statements as 30/09/2023			
Reserve Account closed 29/06/2023	1*****1	£	0.00
Current Account 1 Unity Bank	2*****0	£	142324.51
Interest Account NS&I (31/01/23)	1*****6	£	35821.69
Current Account 2 Unity Bank	2*****3	£	5057.29
Bank total as at statement date		£	183203.49

From statement as 30/09/2023			
Bramley PC for BVT Unity Bank	2*****6	£	1336.47
Bramley Village Trust Unity Bank	2*****1	£	6942.34
Bank total as at statement date		£	8278.81

Parish Council: Purchases made -

Date From: 01/09/2023

Date To 30/09/2023

**** Please note if no Department shown the item referred to is used in or by all areas of the Parish ****

KEY: BP = Bank Payment DD = Direct Debit CHQ = Cheque TRANS = Transfer CHRG = Charges

Closing Balance as at 31/08/2023 £ 72167.97

	Payment Type / Cheque No	Date	Details	Department	£ Amount	Total
1	BP	01/09/2023	Pesky's		260.00	£71,907.97
2	CHQ	05/09/2023	Cheque number 300056		24.00	£71,883.97
3	CHQ	08/09/2023	Cheque number 300058		150.00	£71,733.97
4	DD	12/09/2023	NEST		326.95	£71,407.02
5	BP	12/09/2023	Salaries	Youth Club	3300.11	£68,106.91
6	BP	12/09/2023	Salaries	Village	2854.72	£65,252.19
7	BP	12/09/2023	Salaries	Parish Hall	1096.79	£64,155.40
8	BP	12/09/2023	H0032 – Reimburse		13.50	£64,141.90
9	BP	12/09/2023	Printer Base		72.07	£64,069.83
10	BP	12/09/2023	Bothams	Flash Lane	552.00	£63,517.83
11	BP	12/09/2023	LBM -		142.37	£63,375.46
12	BP	12/09/2023	Sutcliffe Play	Play Area	227.15	£63,148.31
13	DD	15/09/2023	YPO -		131.70	£63,016.61

14	DD	18/09/2023	SAGE – September 23		108.60	£62,908.01
15	BP	18/09/2023	I Harley		590.00	£62,318.01
16	BP	19/09/2023	C002 – Reimburse		47.98	£62,270.03
17	BP	19/09/2023	H0032 – Reimburse		20.00	£62,250.03
18	BP	19/09/2023	MB – Telephone		48.74	£62,201.29
19	BP	19/09/2023	AC0028 – Reimburse		20.00	£62,181.29
20	BP	19/09/2023	YWW- Holiday Clubs		940.00	£61,241.29
21	BP	19/09/2023	Maltby Skip Hire		95.00	£61,146.29
22	BP	19/09/2023	C002 – Reimburse		41.98	£61,104.31
23	BP	19/09/2023	Pesky's		50.00	£61,054.31
24	DD	20/09/2023	EDF i—Electricity	Annexe	84.00	£60,970.31
25	CHRG	30/09/2023	Service Charge	Current 1 2*****0	38.40	£60,931.91
26	CHRG	30/09/2023	Handling Charge—Credit	Current 2 2*****4	12.40	£60,919.51

Total Expenditure £ 11248.46
Net Balance after purchases deducted £ 60919.51

Cheque number 300054 not yet cashed £137.91

**Parish Council:
Receipts In –**

Date From: 01/09/2023

Date To 30/09/2023

** Please note if no Department shown the item referred to is used in or by all areas of the Parish **

KEY: BACS = Bankers Automated Clearing System PIB = Paying in Book TRANS = Bank Transfer INT = Interest

Net Balance after payment deducted £60919.51

	Payment Type / Cheque Number	Date	Details	Department	£ Amount	Total
1	BACS	01/09/2023	Parkinsons	Cemetery	750.00	61,669.51
2	BACS	04/09/2023	NC – Car boot		5.00	61,674.51
3	BACS	04/09/2023	KM – Car boot		5.00	61,679.51
4	BACS	06/09/2023	WD – Car boot		5.00	61,684.51
5	PIB 00082	08/09/2023	Car boot x 2		10.00	61,694.51
6	BACS	11/09/2023	WINKS Memorial	Cemetery	30.00	61,724.51
7	BACS	11/09/2023	BL – Car boot		5.00	61,729.51
8	BACS	12/09/2023	SM – Car boot		5.00	61,734.51
9	BACS	13/09/2023	CM – Car boot		5.00	61,739.51
10	BACS	13/09/2023	JG– Car boot		5.00	61,744.51
11	BACS	14/09/2023	ZT – Car boot		10.00	61,754.51
12	BACS	15/09/2023	RMBC – Precept		78500.00	140,254.51
13	BACS	18/09/2023	AA – Car boot		5.00	140,259.51
14	PIB 00084	20/09/2023	Car boot Income		65.00	140,324.51
15	BACS	21/09/2023	Bartholomews	Cemetery	375.00	140,699.51
16	BACS	21/09/2023	Bartholomews	Cemetery	1000.00	141,699.51
17	BACS	29/09/2023	Parkinsons	Cemetery	625.00	142,324.51

Total Income £81405.00

Closing Balance £142324.51

**Bramley Village Trust
Purchases Made –**

Date From: 01/09/2023

Date To 30/09/2023

KEY: BP = Bank Payment DD = Direct Debit CHQ = Cheque TRANS = Transfer CHRG = Charges

Closing Balance as at 31/08/2023 £ 7420.17

	Payment Type / Cheque Number	Date	Details	Department	£ Amount	Total
1	BP	11/09/2023	Waterplus – Water	YC May- Aug	77.72	£7,342.45
2	BP	12/09/2023	EDF- Gas	Youth Club	702.16	£6,640.29
3	BP	12/09/2023	EDF- Electricity	Changing Aug	72.44	£6,567.85
4	BP	12/09/2023	Total–Electricity	Youth Club Aug	97.51	£6,470.34
5	CHRG	30/09/2023	Service Charge		18.00	£6452.34

Total Expenditure £ 949.83

Net Balance after purchases deducted £ 6452.34

**Bramley Village Trust
Receipts In –**

Date From: 01/09/2023

Date To 30/09/2023

KEY: BACS = Bankers Automated Clearing System PIB = Paying in Book TRANS = Bank Transfer

Net Balance after purchases deducted £ 6452.34

Payment Type / Cheque Number	Date	Details	Department	£ Amount	Total
PIB 00008	06/09/2023	TWG – Hall Hire	Parish Hall	30.00	6482.34
BACS	14/09/2023	Rise Dance- Hall Hire	Youth Club	200.00	6682.34
PIB 00009	19/09/2023	Aikido – Hall Hire	Parish Hall	260.00	6942.34

Total Income £ 490.00

Closing Balance £ 6942.34

- 6.01 Cllr J Moore thanked staff for adding numbers to the finance statement rows.
- 6.02 Clerk R Thompson explained we have received the first block of CILS payment from the Redrow development and noted there is strict guidance in place for its spending; she agreed to send the rules out to each Cllr. She highlighted that the money must be spent within 2 years of receiving.
- 6.03 Cllr I Handley asked if the Redrow streets had been given names yet. Clerk R Thompson confirmed they hadn't yet but had been told they are using 3 of the suggestions submitted by Bramley Parish Council.
- 6.04 Chair M Brown highlighted that the 'Newcomers Guide to Bramley' booklets have been sent up to the site for people to receive when they move in.
- 6.05 Cllr J Bradwell asked if the precept amount remains the same. Chair M Brown noted that it changes depending on the rates set each year.
- 6.06 Cllr J Simmons proposed the finance statement as submitted to the meeting be accepted. Cllr J Bradwell seconded the motion. Unanimous agreement.

7.00 Committee Updates

a) Events

- 7.01 Chair M Brown noted that Cllr J Simmons had spoken with an author who would be coming to the Community Café tomorrow to bring some of their books. He confirmed HealthWatch would be coming the following week and noted that some of the children from Sunnyside school would like to come and read with them. He also highlighted that we are looking to do a Christmas dinner on one the Wednesdays in December.
- 7.02 Cllr C Makin shared her hopes that the new people who came last week to the MacMillan coffee morning would continue to come each week. The Clerk confirmed that MacMillan would be coming on the second Wednesday of November to receive a cheque.
- 7.03 Chair M Brown mentioned that he had asked the Clerk to look into getting some banners made that highlight the Community Café, and the Youth club etc.
- 7.04 Regarding the recent car boot sale, Cllr J Simmons noted it went very well and was organised and well attended. The Clerk highlighted it was really busy.
- 7.05 Cllr J Moore noted the church service is confirmed for Remembrance Day and he had spoken with the scouts. Chair M Brown confirmed the road closures are in place for the parade and both Bramley Sunnyside and Bramley Grange schools are coming to be involved; he highlighted that we also have a wreath for the youth club children to lay.
- 7.06 Cllr I Handley shared an update regarding the grave in Canada, and that he had been in touch with the Canadian legion to look at getting a wreath laid.

b) Cemetery Committee

- 7.07 Chair M Brown highlighted that we've had a couple of recent complaints; the Clerk noted that one was about the pile of chippings looking unprofessional.
- 7.08 Clerk R Thompson also noted that the contractor would be doing the grass cutting in 2 weeks' time.

c) Youth Club

- 7.09 Cllr J Simmons stated that the youth club is picking up and going well.
- 7.10 Chair M Brown shared that the Parish Council has a good relationship with Rotherham Life Magazine, and so they have been putting our events in there and online too.

8.00 External Audit update

- 8.01 Clerk R Thompson gave an update, and confirmed the external audit hasn't yet been approved. She highlighted the wording "raise except for" and clarified the meaning to be

'passed except for'; the Clerk explained that the External Auditor (PKF) had noted the figures in section 2 exclude the Trust Fund transaction, £55,000, that the box was ticked 'yes' however should have been 'no', and the figure should have been included in the overall finances but hasn't been.

It was also pointed out by the external auditor that the reserve account balance doesn't match the bank reconciliation that the Internal Auditor filled in. The figure in Box 8 under the AGAR was therefore pointed out to be incorrect. The Clerk confirmed the AGAR didn't need to be changed this year, however, would need to be included in next years.

- 8.02 Clerk R Thompson also highlighted that following the recent audit the External Auditor had recommended to have separate minutes for the Village Trust and Parish Council matters. She also mentioned they had noted that we were given 'passed except for' due to not being able to demonstrate impartiality with the Internal Auditor; their recommendation is to change Internal Auditor every 3 years to maintain impartiality.
- 8.03 The Clerk confirmed all Cllrs will get the full External Audit report once she has received it.
- 8.04 Regarding next years audit, Clerk R Thompson stated that prior to the internal audit we will have a breakdown schedule of what will be looked at, and this will be presented to the full council in a meeting where extra items could be added to that schedule by Cllrs.

9.00 To discuss the Annexe appraisal

- 9.01 Clerk R Thompson confirmed the previously noted market value of £80-100,000 to sell, and that in order to rent the property would need to meet compliance, therefore looking at repair costs of £150,000 from the quotes previously received.
- 9.02 Cllr J Bradwell noted he knew of someone interested in renting the building on the basis of a 5 year lease. He also asked whether CILS money could be used on repairs due to the income from that being so high. The Clerk shared that we would need to be able to prove sustainability to warrant the use of CILS money.
- 9.03 Vice Chair D Hardwick expressed that often repair quotes are to the higher end and therefore over-value, so suggested spending £50,000 to get the building up and running. Cllr J Bradwell stated that following repairs the market value would substantially increase, and we'd earn considerably from the rent.
- 9.04 Chair M Brown highlighted that presently the other two buildings are not at usage capacity yet, so we would struggle to demonstrate sustainability or need for the third building, therefore couldn't justify the use of CILS.
- 9.05 Cllr D Jackson stated that on top of repair costs, to make the building accessible we would also need to price up fire escapes.
- 9.06 Cllr C Makin asked whether there are outstanding costs on either of the current two buildings, repairs etc, how many users each has, and what the purpose of originally buying the annexe was. Vice Chair D Hardwick stated it was his understanding that the annexe was purchased to rent out the top floor and use the ground floor for storage.
- 9.07 Chair M Brown highlighted that there are parking issues in that area too if we were looking to rent out. Cllr J Moore agreed. Cllr J Bradwell highlighted Aldi carpark for short term.

- 9.08 Cllr R Holyhead mentioned that we would need to look at disabled access. Cllr J Bradwell expressed that repairing the annexe would be a good use of the CILS money, so the cost could come under that.
- 9.09 Cllr D Hardwick suggested sorting the electrics first and getting a quote for that.
- 9.10 Cllr J McVann asked whether £150,000 was a realistic figure to restore the property as it appears very high. Vice Chair D Hardwick agreed it was a high figure. Cllr I Handley noted that we were given three quotes around that same mark, so is accurate.
- 9.11 Clerk R Thompson explained that if the spending was to come out of CILS money it would first need to go to public consultation due to being over £100,000, and we would still need to prove sustainability. She confirmed the three previous quotes we received for bringing the annexe to meet compliance were £130,000-£150,000.
- 9.12 Cllr I Handley expressed disagreement with spending the money on the annexe.
- 9.13 Cllr J McVann noted that people will ask what the building will be used for, and what the benefit would be to them; she also highlighted that it would take years' worth of rent to make back the money spent.
- 9.14 Chair M Brown suggested putting a questionnaire on Facebook to see what the community would want it to be used for, or whether they agree with doing it up. Cllr R Holyhead added that we could provide a list of suggestions/ideas, but keep it open for other comments.
- 9.15 Clerk R Thompson stated that CILS money can be spent on needed provision, needed improvement, and infrastructure, or addressing demands that the development places on the current area. Cllr C Makin shared that all CILS money spending needs to come under the benefit to the community.
- 9.16 Cllr D Jackson suggested getting professional advice due to the amount of money involved. Cllr J Bradwell agreed.
- 9.17 Cllr I Handley suggested using the money to replace the temporary changing rooms for permanent buildings. Cllr J Bradwell and Chair M Brown agreed.
- 9.18 Chair M Brown noted that part of the CILS money has already been agreed and signed off on the Youth Club roof.

Discussion was continued under item 12.00.

- 9.19 Cllr J Moore highlighted that when we initially purchased the annexe, we were advised that we could apply for grant money for some of the repair work. Clerk R Thompson noted that pre-COVID the demand on the current two buildings was there, so applying for grant money was more of an option than it is now. She confirmed that grants aren't accepting due to us not being able to sufficiently demonstrate the need for a third building or sustainability.
- 9.20 Chair M Brown shared that Vice Chair D Hardwick had previously mentioned about seating outside the dentist. Clerk R Thompson also highlighted the option of a wheelchair accessible roundabout in the playground (£4,000). A discussion was had regarding the roundabout; Clerk R Thompson confirmed the current one failed the inspection. Cllr D Jackson proposed we purchase a new roundabout for the playground that is wheelchair accessible. Cllr J Bradwell seconded the motion. Unanimous agreement.

- 9.21 Cllr J McVann suggested getting a sheltered area in the playground; she noted it is locked at night so we wouldn't have issues with people sitting in it late at night, it would be for parents and children when the weather turns. Chair M Brown shared that we may need to look at extending the playground to add more equipment.
- 9.22 Cllr D Jackson stated that it would be good to have a 'legacy' from the CILS money, so not all being spent on repairs, but something tangible to show for the spending.
- 9.23 Cllr J Bradwell proposed we request professional advice from a chartered surveyor for the annexe to give a structured plan, as well as general financial advice for the spending. Cllr R Holyhead seconded the motion. Unanimous agreement.

10.00 To discuss the Office Hours

- 10.01 Chair M Brown expressed concerns about staff, and noted the Cllrs and the public haven't had direct access to the Clerk up until recently, and it has meant the office staff are receiving excessive visits from Cllrs and members of the public, which is affecting workload and productivity. He noted that Wickersley, Thurcroft, and lots of other Parish Councils have set office hours for visitors.
- 10.02 Clerk R Thompson suggested opening 9am-12noon for members of the public and other visits, and the remainder of the time have staff in the office working with blinds closed and doors locked. She noted the main concern is getting work done around people visiting as it is having a big impact on work time.
- 10.03 Cllr J Bradwell suggested opening to visitors 3 days a week when more staff are in the building, as it isn't ideal for the Clerk or Assistant Clerk to be handling visitors when they are in the building alone. Chair M Brown suggested Monday-Wednesday.
- 10.04 Cllr J Bradwell proposed that we amend the office open hours to 9am-12noon only on a Monday, Tuesday and Wednesday. Cllr C Makin seconded the proposal. Unanimous agreement to bring in from Monday.
- 10.05 Discussion was briefly had regarding staff whilst the Clerk is on leave. Cllr J Bradwell noted the Assistant Clerk shouldn't be in alone; Chair M Brown suggested she work from home for the next two weeks, with exception of Wednesdays.
- 10.06 Cllr I Handley suggested putting a public notice on the website and Facebook page, as well as on the office door, to let people know that the office hours are changed.
- 10.07 Cllr C Makin stated it would be good to get a safety chain for the door.

11.00 To consider applications for planning permission

None

12.00 To discuss Village Hall structural issues

- 12.01 Clerk R Thompson gave an update on the Parish Hall roof; she confirmed it started with dry rot in the Moore Room, and a leak. Rentokil were contracted to carry out exploratory work, and a full report has been done; they noted that the water ingress has been for at least 10 years, and so the work required is quite substantial. She confirmed she received quotes

today from Rentokil at £25,000, and then an additional £24,000 for the reconstruction of the ceiling. She also noted that Rentokil had shared with her that a survey had been carried out by them under the previous Clerk in 2018 with recommendations made for work to be done, which was never carried out.

- 12.02 The Clerk agreed to send the comprehensive report to Cllrs. She confirmed the work Rentokil would do has a 50 year guarantee.
- 12.03 Referring to item 9.00 discussed above, Cllr C Makin highlighted that bringing on the annexe means a third building in the mix when we still have major repairs to do on the current ones.
- 12.04 Cllr J McVann highlighted that the Parish Hall is an integral part of the village, so we have to prioritise the work. She agreed with Cllr C Makin that any work on the current buildings to be done much take precedence and be future proofed before taking on anything else.
- 12.05 Clerk R Thompson stated that the Parish Hall roof costs could come out the CILS money. She also noted we do need to ratify the decision taken via email regarding the investigatory work.
- 12.06 Clerk R Thompson noted that Rentokil would need a structural engineer to come in first to assess the support in the roof, and they can begin immediately following that; she confirmed that there would be a team of 12 people, so 14 days to complete the work.
- 12.07 Cllr J Bradwell proposed we waver standing orders and contract Rentokil to commence work on the Parish Hall immediately. Cllr D Jackson seconded the motion. Unanimous agreement.
- 12.08 Cllr J Moore asked whether the insurance would cover any of the costs. Clerk R Thompson shared that the damage comes under wear and tear, as well as age of the building, so wouldn't come under an insurance claim. She did, however, share that we can claim on loss of income due to closure, and that both the Youth Club roof and the Parish Hall roof can be paid for out of CILS money.
- 12.09 Cllr R Holyhead suggested posting on Facebook to make people aware that the money for repairs has come out of CILS money not the Parish Council.
- 12.10 Cllr J Moore proposed we ratify the decision taken via email regarding the investigatory work on the Parish Hall roof. Cllr J Bradwell seconded the motion. Unanimous agreement.

13.00 To discuss Hall Hire Rates

Deferred to November meeting to due Cllr A Cooke absence.

14.00 Chairman's report to the Parish Council

Referring to hand out given in Cllrs meeting packs.

- 14.01 Chair M Brown shared that a meeting took place on Flash Lane to discuss the crossing. It is confirmed a zebra crossing will be put on Flash Lane, however, there has been some back and forth regarding where it will be placed. He noted that the first two proposals put forward

by RMBC weren't good positioning, as they were too close to junctions, and not in areas with the highest footfall.

- 14.02 Bramley Parish Councils suggestion was outside Phoenix House, opposite the gate to the Lings, as it would be used by the school children from Wickersley School, residents from the Lings and Broadlands, as well as the playground. The representative from RMBC confirmed he would get back to them within 2 weeks.
- 14.03 Cllr J McVann noted it is about which area would get the best footfall and use. Cllr D Jackson also highlighted it would slow traffic.
- 14.04 Cllr C Makin stated that outside Phoenix House there is a larger grassed area, so the lights on the crossing wouldn't cause any light pollution on residents windows as it would if it were placed further down towards the Cross Roads.
- 14.05 Cllr J Moore asked about the possibility of a crossing on Cross Street as people cross there regularly. Chair M Brown shared that the funding is for one crossing, and the priority was Flash Lane as there have been numerous accidents involving children crossing. He also noted that a vote was taken in a full council meeting to not support a Cross Street crossing due to other implications it would cause.
- 14.06 Regarding the Community Awards night, the Chair thanked Vice Chair D Hardwick and Clerk R Thompson for their work and support towards this evening and complimented the catering. He highlighted that he had visited Wyn to present her Chairman's Award.
- 14.07 Bramley Grange Primary School have a new head teacher and are really getting involved with what's happening in the community; he shared that one teacher has been given responsibility over community engagement.

15.00 Clerk's report to the Parish Council

- 15.01 Clerk R Thompson confirmed the litter picker has returned from sick leave.
- 15.02 Regarding the domed seating behind the youth centre, the Clerk noted she has received multiple reports of anti-social behaviour, sexual behaviour, graffiti, and other, and she is constantly reporting it to the police.
- 15.03 Cllr J McVann suggested looking at removing it, as it is serving no good purpose by remaining. Vice Chair D Hardwick agreed. Cllr C Makin suggested putting a sign up warning that if certain activities take place the structure will be removed. Cllr J McVann noted that we already know activities are happening.
- 15.04 Chair M Brown suggested moving it; Clerk R Thompson noted that would only move the problem.
- 15.05 Cllr J McVann proposed we look into removing the dome from behind the youth centre. Vice Chair D Hardwick seconded the motion. Unanimous agreement.
- 15.06 Clerk R Thompson agreed to put a post on Facebook explaining why the structure is being removed.
- 15.07 Referring to the Youth Club roof, the Clerk confirmed the roofing company had to remove more woodwork than first anticipated, however it is now watertight. She confirmed they are coming back to do the Faciers, guttering and outlets near the office. Anti-climb spikes would

also be going on at no extra cost, to prevent people getting on the roof, similar to pigeon spikes.

15.08 Clerk R Thompson confirmed that when she isn't in the office, she is generally either at a meeting elsewhere, or is working from home. She noted that she was on leave for the next two weeks.

15.09 Cllr I Handley asked if any cover needs to be arranged for the grounds staff. Clerk R Thompson asked if anyone was available to close the Cemetery side gate on a Friday after 3pm that would be appreciated. Cllr I Handley agreed to do this.

16.00 Items of confidentiality, not for publication

None

17.00 Matters of information and report from councillors present

17.01 Cllr C Makin expressed that the first aid course was excellent and that the gentlemen running it was a fireman and they've agreed to come and do smoke alarm checks on her street.

17.02 Cllr C Makin asked however many more residents are expected to move into Phoenix House, as she was approached by a member of public on the way to tonight's meeting regarding an arrest that was taking place in the Phoenix House car park, so it raised concerns.

17.03 Cllr D Jackson expressed thanks to Joby for his work digitalising the old photographs of Bramley and creating a digital archive. He also asked that if anyone had information on Bramley to please pass along to him as we want to create a written digital archive as well as the photographs. He added that Bramley Lions collect old spectacles, so are considering putting a collection bin in the Community Centre.

17.04 Chair M Brown noted that himself and the Vice Chair had a meeting with Glynn from Community Payback, and confirmed that they are going to come and do some work around the village, refurbishing the Parish Hall windows, repainting Faciers, painting the changing rooms etc, and they have offered to help with planting.

Meeting closed at 20:48pm.

Signed by the Chair as a true and accurate record:

..... Date:.....